

the Cabanas

Kilometers 44/45 MacArthur Highway, Brgy. Longos, Malolos 3000, Bulacan
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Rates and Policies of the Garden PAVILION Effective 2016 February

The following are the applicable rates for the rental of the Garden:

ALLOWED time limit:

- A. Day Slot: 10:00 am to 4:00 pm
- B. Evening slot: 4:00 pm to 10:00 pm

Note: Any hours or fraction thereof consumed in excess of the maximum allowed time limit will be charged an overtime rate. This overtime surcharge also applies to third-parties egress. (see rates below)

I. Rates

Weekdays (Monday – Friday)

Use of Main Hall, (Per Slot) w/ 2 hours Aircon	Php 20,000.00
Overtime Rate per Hour.....	Php 1,500.00
Air-Condition Rate per Hour.....	Php 2,000.00

Weekends (Saturday and Sunday)

Use of Main Hall ,(Per Slot) w/ 2 hours Aircon	Php 22,000.00
Overtime Rate per Hour	Php 2,000.00
Air-Condition Rate per Hour.....	Php 2,000.00
Live Viewing via internet local and abroad.....	Php 500.00

The use of the main hall comes with the free use of the existing stage, Guest toilets, Guest Room, and Kitchen. The Guest toilets will be opened thirty (30) minutes prior to the opening hour of the slot.

Required Bond Requirement from the Client (Refundable) Php 2,500.00

Required Bond Requirement from Each Third Party (Refundable) Php 5,000.00

II. Other Services

Sound System per use.....	php 3,500.00
White Screen	php 1,000.00
W/Projector.....	php 3,000.00

III. Payment Terms

A. Fifty- percent (50%) downpayment for the use of the Main Hall is necessary in order to reserve the date and slot.

The balance must be fully paid at the least **fourteen** (14) days before the event. If the balance has not been received by then, it shall mean forfeiture of the downpayment and the date and slot will **automatically be cancelled**. The rebooking of a cancelled date and slot will be treated as another event reservation and will be subject to the same terms and conditions as a new reservation.

The payment for the rental of the air-Conditioning and sound system can be made the day prior to the event at the latest.

IV. Cancellation Policy

Reservation may be cancelled subject to the following terms and conditions:

- a. If done more than 8 months before the reserved date, there will be FULL refund of the downpayment
- b. If done within 6 months to 8 months before the event, there will be fifty percent (50%) refund of the downpayment
- c. If done 5 months before the event, there will be NO refund of the downpayment

V. Coordination with Third Parties

The Cabanas shall communicate and coordinate with all external service providers to familiarize the latter with the bond requirement and the Pavilion House Rules and Regulation.

VI. Ingress and Egress Policies

A. Third Parties (caterers ,sound specialists, and other service providers) may set-up the pavilion within the reserved slot hours only after their bonds have been secured.

B. They may be allowed to set-up outside the set hours under the following conditions:

1. For free on the same day before the scheduled hours starting at 8am in the morning, **IF** there is no other event prior to the reserved slot. If there is an on going event they may set-up at the rear section of the pavilion if it will not disturb the prior event or other parties.

2. One day before the event if there are no events on-going:

a. 8:00am to 5pm: Flat php 500.00 (No lights, no access to private toilets)

b. 5:00 pm to 10pm: Every hour or fraction thereof at php 500.00 (Lights only)

C. The php 5,000 bond (for Third party service providers) is subject to the following deductions if applicable:

1. php 1,000 for every hour or fraction thereof past the scheduled egress hour, after adjustments as extended by client if applicable.

2. php 1,000 if the pavilion has not been restored to its condition prior to the turnover (uncollected garbage, uncleaned, kitchen, floor and wall stains).

3. any damages that may be caused to the premises due to its fault.

D. Third parties may use the designated toilet in the kitchen. They are not allowed to use the Guest toilets.

VIII. Practices or Rehearsals

Practices or rehearsals are permitted only on days or hours where there are no events or ingress activities subject to the following charges.

A. 8 am to 5 pm: Flat php 1,500.00 (No lights, with toilet access)

B. 5 pm to 10 pm :Every hour or fraction thereof at php 1,000.00 (with lights and toilet access).

VII. Parking

All Guests of the pavilion have access to all the parking slots at The Cabanas at no charge.

The management continuously strives to keep the parking ground safe and secure for all the guests. However, THE MANAGEMENT SHALL NOT BE HELD LIABLE OR RESPONSIBLE FOR ANY DAMAGES ON OR LOSES IN THE VEHICLES.

VIII. House Rules and Regulations for Third-parties

1. Hooks on selected areas are provided for whatever décor. Any form of nailing, sticking, painting and taping are strictly prohibited.
2. Vertical Props have to be free-standing.

IX. DAMAGES

Renters and Third Party service providers are liable for any loses and damages that they may cause in the entire area of the premises. Immediate repair and/or replacement of the any parts must be made without any need for demand. If repair/replacement will be not be done immediately, it will done by The Cabanas at the expense of the Renter and should be immediately reimbursed by the Renter. All damages that they may cause to the premises shall be deducted from all the Bonds given and if insufficient, the Renter should immediately reimburse The Cabanas.

No Fireworks Allowed...

[NOTES:RATES](#) AND POLICIES MAY CHANGE WITHOUT PRIOR NOTICE.

CONFORME:
